Basingstoke Canal Canoe Club – Committee Meeting Minutes

**Date**: Thursday 4th October 2018

**Location**: James’ house

**Attendees**: James Freemantle (Chair)

Alan Ebbage (Treasurer)

Matt Tichbon (Secretary)

Zoe Griffiths

Rose Fox

Liz Murnaghan

Sarah Francis

Jason Dyer (In Attendance)

# 1. Apologies

1. Bill Hansell
2. Josh Bevan
3. Thomas Welch

# 2. Minutes from previous meeting

1. Two corrections:
	1. Attendees: correct Sarah Freemantle to Sarah Francis
	2. 8.1.a specify regular use for boats stored in boat house as once per month
2. Approved pending these changes

# 3. Correspondence

1. Request from Brian Biffin for a set of C-Tug trolleys for club use, can be used for Capellas or other plastic kayaks, as well as canoes
	1. Good for trips like Lulworth Cove, as they’ve changed their policy re. trailers, which are now not allowed
	2. Need to be clearly labelled as club property so that they’re less likely to go missing
	3. £115 on Amazon; need to check price with Marsport and WWTCC as well; Alan suggested a cheaper version with pneumatic tyres. Suggestion that if they’re only for occasional use and may be more likely to go missing, a cheaper option may be better
	4. Zoe and Alan to send round links for options to committee for review **Action Alan/Zoe**
2. Committee has been asked to review the Fair Use Policy – a club member booked out a kayak for 13 days for their son, also a member, to go on holiday. This overlapped with a couple of trips that were organised and the boat taken had been wanted by other people for these trips
	1. Committee decided that this was fair use under the policy. The person who booked out the kayak does not make a habit of taking boats for long periods
	2. The people going on the trips had access to several other boats in boathouse that could’ve been used
3. Notes from FWR committee
	1. Taken on board points raised about asking for money
	2. They are shifting over to try to get more high-end boats
	3. FWR group have been advised that if a session needs to be called off at the last minute, this is preferable to getting other to run it who may not be over 18 or trained coaches
4. Charles Hicks Challenge
	1. Date set for 26/01/19
	2. Bill H taking over a race organiser
	3. Possibly run a twilight race to reincorporate the challenge aspect
5. Email from Debbie who has resigned as race captain; Paul Sandy to stay on to look after it
6. Posters to go up in the barn
	1. One to outline boat weights and description
	2. One to outline the fair usage policy
7. Letter from Brian saying thank for his birthday gifts

# 4. AGM

1. Date changed from 23rd November to 16th November
2. Need to advertise: **Action Matt**
	1. New date
	2. Post of secretary
	3. Post of treasurer
	4. 5 x posts on committee
3. Alan to send out statement of accounts to go on the website **Action Alan/Matt**
4. Committee decided to propose increase to membership and storage fees to cover increased club costs; Alan to work out true costs and let committee know **Action Alan**
5. James to update Club Survey and send to committee for vetting before sending out to the membership **Actions James**

# 5. Awards

1. James to send through Hare & Hounds results to Richard & Liz **Action James**
2. Liz detailed names of trophy winners; not minuted here – spoilers!
3. Liz to talk to Paul & Debbie about MVP award **Action Liz**
4. James to talk to Youth Committee about nominee **Action James**
5. James to decide on recipient for James Bilson award for overcoming adversity **Action James**

6. Accounts & Boat Budgets

1. Current account £11,003.37; Business Savings £23,767.96; C&C £50,507.91
2. Jason Dyer has volunteered to take over as Treasurer; subject to ratification at the AGM but unlikely to get any challengers. Just waiting on Barclays to give Jason online access to the accounts then Alan
3. No invoices through for the Portakabin yet
	1. Hampshire haven’t billed them yet as they’ve not finalised Kier Construction costs, which may come in cheaper
4. Alan sent a cheque to AXA to try to get rid of funds erroneously placed in the club’s account

7. Portakabin & Boathouse update

1. It’s here, unlocked and ready to go
2. Capital costs of the portacabin came from the Development Fund.
3. Fridge and drawers have gone in, table and chairs due imminently
4. Steps going to be supplied; a ramp is also being considered to the changing rooms – James is sorting this out
5. Sarah continuing to get invoices out and chase people **Action Sarah**
6. Question raised about creating more storage space in place of the old changing rooms in the boat house
	1. Club plan for this involves moving touring boats and paddling machines to create a small gym area and another level of facility for the club, funds for which could come from Youth Committee as a project for them; question to go in the survey for what members might be looking for
	2. Need to keep looking at boats that we’re happy to get rid of
7. Sarah to send details of changes to boat storage policy to Matt re. regular use of personal boats **Action Matt**
8. Sarah to add Jason’s details to the renewal notices **Action Sarah**

8. Website

1. Check Sign up to newsletter link, which is being reported as broken
2. Review users’ access – Matt to speak to Brian B and Paul J **Action Matt**
3. Jason pointed out some policies on the site either need to come down or be updated **Action Jason – let Matt know which policies**
4. Membership database – James to send link to the committee **Action James**

# 9. Reports

## a. Racing

1. 5 turned up for Hasler finals in Norwich
	1. Could the club support members with the entry fee to the finals? Something to look at for next year – this is something the Wey Kayak Club does
2. Could we look at technical t-shirts for racers and coaches? Company in Cornwall do Banbury’s race clothing and can be ordered in ones and twos; no need for bulk buying and holding stock
3. Zoe raised a point that while we get paddlers contact details and medical history for club trips, we don’t currently do it for Haslers
	1. Should all be given to the Paul as race captain – team leader needs to declare any underlying medical conditions to event organisers so racers should not be withholding information **Action Unassigned**

## b. Paddlepower

1. No updates, no courses have been run since last meeting

## c. Canadians

1. 3-seater boat bought over the summer has been really popular
2. Liz has details on some bits to sell – will send to Matt to go on website **Action Liz**

## d. Pool and Polo

1. Rescue and rolling courses held at the Aldershot Lido over the summer

## e. Training and Trips

1. Murray keen to encourage juniors in to paddling
2. Paul J running a couple of trips to the Yat

## f. Youth Committee

1. Need to give them a project to work on

# 10. AOB

1. Level 1 Aquatic First Aid course to be held at Basingstoke & Deane Canoe Club on 10th November – the club will pay for active club coaches who choose to attend
2. Coach Update for the club to be revisited next year
	1. British Canoeing offering a new way to get coaching update valid for three years via new their online training
	2. Liz to send a link round **Action Liz**
3. James to organise something for Dave Howie as a get well soon
4. Rose to call the café about the Christmas dinner **Action Rose**

# 11. Date of next meeting

1. Thursday 29th November (later rescheduled to 6th December)
2. At Rose’s house (later moved to Bill’s house)
3. 7:45 PM start time