

Basingstoke Canal Canoe Club Meeting Minutes

Time/Date:	Fri 22nd October 2010
Meeting purpose:	Committee meeting
Location:	Brian Gandy's house, Church Crookham

Attendees	
Committee members	Alan Ebbage - Chairman Liz Murnaghan - Secretary Brian Biffin
Youth Committee members:	None
Other Participants	Charles Hicks: Project Manager Facilities Development Brian Gandy FWRG
Apologies:	Katie Truesdale- Treasurer

1. Agenda
<ul style="list-style-type: none"> 1 Apologies. 2 Minutes of the previous meeting. 3 Ongoing action points and matters arising 4 Membership fees: consider increase 5 Surrey CC PVR. 6 AGM- Committee posts and pots! 7 Accounts 8 Toilet block 9 Reports from Sections <ul style="list-style-type: none"> a. Racing b. Paddlepower c. Slalom d. Canadian e. Pool and Polo f. Training and Trips g. CPO h. Quartermaster i. Youth Group 10 AOB 11 Date of next meeting

Minutes
<p>1. Apologies. Received from Katie Truesdale</p> <p>2. Minutes of the previous meeting (10th Sept 2010). Minutes accepted.</p> <p>3. Ongoing action points and matters arising. See Actions section below.</p> <p>4. Membership Fees</p>

It was proposed to increase membership and boat store fees by 5%. VAT will increase by 2.5% in January and this will swallow up some of the increase.

5. Surrey CC PVR

Charles to make comments on behalf of the Club.

6.AGM Committee posts and pots

Current volunteers for the 3 officers posts are Liz, Alan E and Brian G. Committee posts (5) Brian B, Alan T, Mark D and Rose F. Brian B to canvas a couple of others to ascertain interest.

2 weeks before AGM Liz will send out AGM paperwork. Liz also to talk to Lee about QMs job, offer help with paperwork for boat storage fees and get key code changed.

7.Accounts

Have been prepared and will be passed to the Auditor this weekend.

8. Toilet Block

CAHicks has the plans if anyone wishes to inspect them. Planning application was submitted on 8 Oct 2010. Liz and Charles met today with Rod Edbrooke, Ian Brown, Dean Wall, Peter Redway and Phillip Riley . The toilet block is a two phase project with upstairs to be fitted out in phase II. BCCC to have exclusive use of the changing rooms and shared use of the other facilities. Once planning permission is granted we need to draw up building regs and specs. BCA to obtain materials. We need to identify an experienced project manager. CAH to ask Mike Conolly for advice on specs and project manager.

We need to discuss funding for the project.

9 Reports from Sections

None given

10 AOB

This meeting is not quorate . Alan E to circulate proposals to rest of committee before AGM.

11Date of next meeting

To be confirmed. Fri 3rd Dec suggested.

Actions					
Item No.	Action Item	Action Owner	By when	Status and Progress	Original date added
0909/8	Progress Cash-4-Clubs grant application (with assistance of Jason).	Jason Dyer/ Charles Hicks	30/11/10	Charles has submitted a form. Should hear at end of Nov. ONGOING.	11/09/09
0909/11	Complete the bungee-cord (rack securing) at Mytchett and provide receipts for all materials.	Lee Matthews	25/12/10	ONGOING. Awaiting more bungee. Date revised again	11/09/09
0912/05	Look at possibility of using Yateley School Pool	Brain B/ Katie T	18/11/10	Katie has confirmed that pool is available on Sundays. Brian B to arrange time to see it. Still trying to arrange a visit. ONGOING.	4/12/09
0912/08	Organise 4*CN and WWSR courses	Brian B		Completed. New WWSR course booked for Mar 2011. CLOSED.	4/12/09
0912/10	Arrange Coaches meeting to discuss standards for 2 star	Brian B	10/11/10	Coach update cancelled. New date for meeting 10 th Nov. Liz, Brian B and Richard	4/12/09

				S to attend. ONGOING.	
0912/11	Develop means of recording Site Specific training	Liz Murnaghan/ Brian B	18/11/10	Liz has standards from Clubmark folder. To do on 10/11/2010 at 2 star meeting ONGOING.	4/12/09
0503/1	Changing Room/Toilet Block development: provide progress report.	Charles Hicks	18/11/10	See Section 8 of minutes. Charles Hicks to keep everyone updated with progress of planning application. ONGOING.	5/3/10
0503/7	Amend Club Rules to show that all members should help out at events at least 2 times a year	Liz	24/12/10	Amended version approved and to be sent to new members. Liz to develop a FAQ sheet to run alongside. Include "When does a member of an Affiliated Group need to take out Individual membership?" ONGOING.	5/3/10
040603	Install solar light at Odiham	Lee M	18/11/10	ONGOING	4/6/10
040605	Install reminder sign for site security at Mytchett and arrange dedicated hook for container keys	Lee M	18/11/10	To be done. Also need to research proper Container padlock to improve security. ONGOING	4/6/10
040608	Review private K1 and K2s stored in barn and invoice accordingly	Alan t/ Mark D with Lee M	18/11/10	ONGOING.	4/6/10
040610	Structure pool sessions to maximise income	Lee	18/11/10	Achieved for Spring 2010. Need same for Autumn 2010. ONGOING.	4/6/10
10/9/01	FWRG to label racks for K1s and K2s	Alan T	26/11/10		10/9/10
10/9/02	Add space to membership application form for boats owned	Liz/Alan E	26/11/10		10/9/10
10/9/03	Work with QM to integrate boat store data base into membership	Liz/Alan E/ Lee	26/11/10		10/9/10
10/9/04	Review storage of paddles and b/aids following deterioration and removal of Scout Kit	Brian B/ Lee	26/11/10		10/9/10
10/9/06	Revised edition of Members handbook to go on website and out to new members	Alan E and Liz		Complete. Closed	10/9/10
10/9/08	Ask BCA to do selective trimming of overgrowth on Hants pound	Charles	18/11/10		10/9/10
10/9/09	Try to fill last place on L1 course now Mike Truesdale has broken wrist	Jason		Not achieved. CLOSED.	10/9/10

Next meeting	
Purpose	Regular Committee meeting
Date:	Fri 19 th November 2010
Time:	20:00-22:00
Location:	The Chairman's house, Mytchett.
Expected attendees:	<ul style="list-style-type: none"> • BCCC Committee members • Youth committee representatives.
Draft agenda (to be confirmed closer to meeting date)	<ol style="list-style-type: none"> 1- Apologies 2- Minutes of previous meeting 3- Facilities funding 4- Membership fees increase 5- AOB 6- Date of next meeting