

# Basingstoke Canal Canoe Club Meeting Minutes

<b>Time/Date:</b>	Fri 10 <sup>th</sup> December 2010
<b>Meeting purpose:</b>	Committee meeting
<b>Location:</b>	Liz's House, Camberley

Attendees	
<b>Committee members</b>	Alan Ebbage - Chairman Liz Murnaghan – Secretary Brian Biffin - Treasurer Brian Biffin Garry Winckley Gavin Branch Alan Taylor Rosie Fox
<b>Youth Committee members:</b>	None
<b>Other Participants</b>	Charles Hicks: Project Manager Facilities Development
<b>Apologies:</b>	Youth Committee

1. Agenda
<ol style="list-style-type: none"> <li>1 Apologies.</li> <li>2 Minutes of the previous meeting.</li> <li>3 Ongoing action points and matters arising</li> <li>4 Accounts</li> <li>5 Toilet block</li> <li>6 AGM- feedback and comments</li> <li>7 Barn tidy up 12 Dec 2010</li> <li>8 Surrey Sports Club Forum 17<sup>th</sup> Jan 2011</li> <li>9 Club Development programme</li> <li>10 Reports from Sections               <ol style="list-style-type: none"> <li>a. Racing</li> <li>b. Paddlepower</li> <li>c. Slalom</li> <li>d. Canadian</li> <li>e. Pool and Polo</li> <li>f. Training and Trips</li> <li>g. CPO</li> <li>h. Quartermaster</li> <li>i. Youth Group</li> </ol> </li> <li>11 AOB</li> <li>12 Date of next meeting</li> </ol>

Minutes
<p><b>1. Apologies.</b> Received from Youth Committee</p> <p><b>2. Minutes of the previous meeting (Fri 19<sup>th</sup> November 2010).</b></p>

The previous meeting covered the proposal to increase fees by 5% and the toilet block development. This was included in the Chairman's report at the AGM ..

### **3. Ongoing action points and matters arising.**

See Actions section below.

### **4. Accounts**

Brian gave the balances for the Savings and Current accounts. He plans to meet with the Auditor to discuss simplifying the accounts. The Bank Mandates have been amended to show the new Treasurer. He is going to look into electronic banking and to see if it is possible to obtain better rates. The Committee were reminded that income depends a lot on having the Volunteers to run events.

Alan E has taken over boat store rental. He has been chasing up the Boat store fees, there is £500 outstanding. No record of storage fees for Joe Hansell, Jon Mudd and Neil Matthew's, K1s.. It was proposed that Tracy and Den can have 1 year free K2 storage in recognition of the work done on the container and trailer in the past year. Approved.

The white Dancer donated by KA Maume to be sold.

Liz to review all boats in Barn with Alan E and reconcile the asset register with boat store inventory and insurance schedule.

Sandra Dunnigan's SOT to be removed.

### **5. Toilet block**

BCA and SHCS have been emailed with notes of the meeting held on 24/11/2010 with them. Charles H and Liz to represent BCCC at a meeting on 15<sup>th</sup> Dec to discuss the proposals with the residents at Mytchett Heath.

We may wish to give consideration to the changing room design being modified to include a toilet. Upstairs will now have to include space for a water header tank to allow sufficient flow rates at peak demand.

### **6. AGM feedback and comments.**

Chairman spoke for longer than expected but Brian Gandy noted that the report was very comprehensive. Not many non racers attended.

Charles has been Co-opted on to the Committee for another year to liaise with the toilet block..

### **7. Barn tidy up**

Many thanks to Alan T. All the racing boats have now been allocated labelled racks.

### **8. Surrey Sports Club Forum 17<sup>th</sup> January 2011**

Charles has volunteered to go on behalf of the Club. This will take place at Lord Roberts Centre Bisley.

### **9. Club Development Programme.**

Liz to circulate the latest issue for the Committee to read along with the BCU Southern Region Development plan. The latter will indicate where money is available for some initiatives.

### **10. Reports from Sections**

#### **Racing**

The Club winter race had to be cancelled due to proposed embankment repairs between Ash Lock and Ash Wharf, although it is likely that we would have had to cancel anyway due to ice.

Marsport are going to replace the Club Falcon with a new one as it is substandard. New paddles have arrived and a new Tor is in the pipeline from the Canoe England Capital Funding 2 for 1 grant. The Club is going to purchase Ryan Truesdale's Beta as a low volume intermediate/advanced K1.

#### **Paddlepower.**

Course 1 Enrolment Day 29<sup>th</sup> March

Course dates, 5<sup>th</sup> Apr, 26<sup>th</sup> Apr, 3,10,17, 24 May

Course 2 Enrolment Day 24<sup>th</sup> May

Course dates 7,14,21,28 June and 5,12 July

#### **Slalom**

C2 does get used for Paddlepower but can be stored in roof during the winter.

1 bearer rope has been removed by BCA as it was falling down and fouling Santa Cruise ship

### Canadian

Brian B would like rails/wooden bars to prevent canoes scraping floor of barn.

### Pool and polo

Brian B has seen the pool at Yateley and circulated some pictures. It is 9m x 20m (bigger than Odiham) Mrs Mc Cullum of Yateley is very keen that we should move there. We need a lifeguard rated to 3m. Cost £37/hr plus lifeguard. (£70/hr at Odiham). Available sessions from 1-5pm on Sunday afternoons. Space is available to install boat storage. Alternative venue for trailer storage would be needed.

Liz to investigate Heathfield School, Ascot which has an existing kayak fleet.

Pool sessions have been booked at Odiham for the following dates: Jan 23<sup>rd</sup>, Feb 13<sup>th</sup>, March 13<sup>th</sup> and April 3<sup>rd</sup> from 5-7pm. Pool sessions to be structured and rolling courses to continue.

### Training and trips

Had a full programme for the past 3 months. Some more trips to be added to Spring Calendar but these will be subject to the weather.

### CPO

Flurry of CRB applications came in at AGM. Brian B does not have full records of who has completed the Safeguarding and protecting children course yet.

### QM

There was a break in at the Boathouse. Nothing from BCCC apparently stolen although they did try to pinch BCA quad bikes. The door without the combination lock needs beefing up to make more secure. Alan E to ask Denis RC for his help.

### Youth

A new Youth Committee was elected at the AGM. Nick Boreham is now Chairman.

### 11. AOB

Q: Polo boats - is it possible to use these at Mytchett? A: No. They are not specced for outside use and would need grab handles fitting

Waterfront

Brian G to produce the next issue. Liz to help produce the calendar. Aim to move calendar and "From the Chair" online with reports on the web as soon as possible.

Club holiday. There was a lot of interest in the French trip after Mike Simpson's presentation at the AGM.

Cardington. The event made a loss this year. Brian B thought Lee had made a booking for 1<sup>st</sup> weekend in May. AE is to confirm whether site & toilets have been booked and in whose name. Given the difficulties following Cardington last May the committee did not want a repeat performance. A trip to Symmonds Yat was proposed instead. This has the advantage of better toilets, showers, alternative trips in S Wales/ Cardiff, no moving of hippos. Rosie to confirm details of the Campsite.

Boxing Day Paddle

26<sup>th</sup> Dec, 10am-ish, mulled wine and mince pies followed by Mummers play at 12 noon.

### 12. Next meeting

Friday 11<sup>th</sup> March. Gavin's house, Fleet. 8pm.

## Actions

Item No.	Action Item	Action Owner	By when	Status and Progress	Original date added
0909/8	Progress Cash-4-Clubs grant application (with assistance of Jason).	Jason Dyer/ Charles Hicks		Application declined <b>CLOSED</b>	11/09/09

0909/11	Complete the bungee-cord (rack securing) at Mytchett and provide receipts for all materials.	Lee Matthews	25/12/10	Completed for racing boats. Progressing other boats. <b>ONGOING.</b>	11/09/09
0912/05	Look at possibility of using Yateley School Pool	Brain B/ Katie T	11/03/11	Brian B has visited. See pool section for more details. <b>ONGOING.</b>	4/12/09
0912/10	Arrange Coaches meeting to discuss standards for 2 star	Brian B	11/03/11	Meeting held 10/11. Brian B to circulate points to all coaches before start of PP <b>ONGOING.</b>	4/12/09
0912/11	Develop means of recording Site Specific training	Liz Murnaghan/ Brian B		Meeting held 10/11. BB to keep records with other coach information. <b>CLOSED.</b>	4/12/09
0503/1	Changing Room/Toilet Block development: provide progress report.	Charles Hicks		See Section 5 of minutes. Will be addressed at each meeting and hence the action redundant. <b>CLOSED.</b>	5/3/10
0503/7	Amend Club Rules to show that all members should help out at events at least 2 times a year	Liz	24/12/10	Amended version approved and to be sent to new members.  Liz to develop a FAQ sheet to run alongside. Include "When does a member of an Affiliated Group need to take out Individual membership?" <b>ONGOING.</b>	5/3/10
040603	Install solar light at Odiham	Lee M	11/03/11	Alan E to chase Lee <b>ONGOING</b>	4/6/10
040605	Install reminder sign for site security at Mytchett and arrange dedicated hook for container keys	Lee M	11/03/11	To be done. Specialist container padlocks quite expensive, it was felt that container is more secure than barn. Decision made that additional container padlocks NOT required. <b>ONGOING</b>	4/6/10
040608	Review private K1 and K2s stored in barn and invoice accordingly	Alan t/ Mark D with Lee M		This is now being addressed as part of the storage fee review by Alan E. <b>CLOSED.</b>	4/6/10
040610	Structure pool sessions to maximise income	Lee		<b>CLOSED</b>	4/6/10
10/9/01	FWRG to label racks for K1s and K2s	Alan T		Completed <b>CLOSED</b>	10/9/10
10/9/02	Add space to membership application form for boats owned	Liz/Alan E		Decided it is not necessary. <b>CLOSED</b>	10/9/10

10/9/03	Work with QM to integrate boat store data base into membership	Liz/Alan E/ Lee	12/12/10	Alan E to send boat store list to Membership sec. Private boat store rules amended. <b>ONGOING.</b>	10/9/10
10/9/04	Review storage of paddles and b/aids following deterioration and removal of Scout Kit	Brian B/ Lee	11/03/11	More pegs required. <b>ONGOING.</b>	10/9/10
10/9/06	Revised edition of Members handbook to go on website and out to new members	Alan E and Liz		Complete. <b>CLOSED.</b>	10/9/10
10/9/08	Ask BCA to do selective trimming of overgrowth on Hants pound	Charles	11/03/11	SHCS to lay on work parties. <b>ONGOING.</b>	10/9/10
10/12/01	Provide Committee with details of camp sites close to Symmonds Yat.	Rosie	28/1/11		10/12/10

Next meeting	
<b>Purpose</b>	Regular Committee meeting
<b>Date:</b>	Fri 11 <sup>th</sup> March 2011
<b>Time:</b>	20:00-22:00
<b>Location:</b>	Gavin's House.
<b>Expected attendees:</b>	<ul style="list-style-type: none"> <li>• BCCC Committee members</li> <li>• Youth committee representatives.</li> </ul>
<b>Draft agenda (to be confirmed closer to meeting date)</b>	<ol style="list-style-type: none"> <li>1) Apologies.</li> <li>2) Minutes of the previous meeting.</li> <li>3) Ongoing action points and matters arising</li> <li>4) Accounts</li> <li>5) Toilet block</li> <li>6) Surrey Sports Club Forum 17<sup>th</sup> Jan 2011</li> <li>7) Club Development programme</li> <li>8) Waterfront Editor</li> <li>9) Reports from Sections <ol style="list-style-type: none"> <li>a) Racing</li> <li>b) Paddlepower</li> <li>c) Slalom</li> <li>d) Canadian</li> <li>e) Pool and Polo</li> <li>f) Training and Trips</li> <li>g) CPO</li> <li>h) Quartermaster</li> <li>i) Youth Group</li> </ol> </li> <li>10) AOB</li> <li>11) Date of next meeting</li> </ol>

