

# Basingstoke Canal Canoe Club Meeting Minutes

<b>Time/Date:</b>	Fri 1 <sup>st</sup> July 2011
<b>Meeting purpose:</b>	Committee meeting
<b>Location:</b>	Charles's house Crookham Village

## Attendees

<b>Committee members</b>	Alan Ebbage - Chairman Liz Murnaghan – Secretary Brian Gandy- Treasurer Gavin Branch Alan Taylor Rosie Fox (late arrival)
<b>Youth Committee members:</b>	None
<b>Other Participants</b>	Charles Hicks: Project Manager Facilities Development
<b>Apologies:</b>	Garry Winckley (Tryweryn) and Brian Biffin (Paddling with Scouts)

## 1. Agenda

- 1) Apologies.
- 2) Minutes of the previous meeting.
- 3) Ongoing action points and matters arising
- 4) Accounts
- 5) Toilet block
- 6) Club Development programme
- 7) Reports from Sections
  - a) Racing
  - b) Paddlepower
  - c) Slalom
  - d) Canadian
  - e) Pool and Polo
  - f) Training and Trips
  - g) CPO
  - h) Quartermaster
  - i) Youth Group
- 8) AOB
- 9) Date of next meeting

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## Minutes

### 1. Apologies.

Received from Garry Winckley and Brian Biffin

## 2. Minutes of the previous meeting (11<sup>th</sup> March 2011)

Approved

## 3. Ongoing action points and matters arising.

See Actions section below.

## 4. Accounts

Brian gave the balances for the accounts.

The old savings account has been closed. New savings account opened and a bond of £10k bought which will mature in Jan 12. Aim to keep a working balance of £5k in the current A/C with the rest in savings.

Liz M to give Brian current stock levels of race vests for end of year accounts

The insurance schedule needs to be reviewed in good time before the renewal falls due in October. Action AE/LM/BG

Budgets for next year

GP boats – to buy 2 x Dagger Dynamo £700  
6 x Junior size B/Aids- £300  
1 x KC21 kayak to repair  
To sell 2 x Dancers

FWRG - to buy 1x new and 1 x second hand intermediate K1s £2000  
2 x new seats  
To sell 2 old K1s

Canoes – to buy 6 x shorter paddles and new Cheeseblocks for Pal £400

Training £250

Boat store £400

Sea – Brian B wants £900 for a Pilot sea kayak. Which boat to be sold to make space TBC

Pool- TBC following trial at Yateley

New BBQ £250

Youth Nil

## 5. Toilet block

Planning application suspended whilst a Bat survey take place. The Impact assessment for the SPA is ongoing. The earliest date for planning approval is now October 2011 with the block then being built in 2013. The Canal Joint Management Committee is becoming more proactive.

## 6. Club development programme.

Liz circulated for the Committee to feed back by 28<sup>th</sup> March. Some minor changes made and now approved.

## 7. Reports from Sections

### Racing

All the new boats (Beta, Zeta, Tors, Falcon) and some paddles have now arrived and are in use. The Laser has been sold. Aim to continually renew and upgrade the fleet. Mark Dyer has made some brackets so that very short paddlers can now use the Hody K2s.

38 paddlers, our largest entry ever went to the Oxford Hasler. We need more coaches to develop div 7/8/9 David H has made huge improvement on quality of sessions.

### Paddlepower and coaching.

Most courses are full.

Liz Oliver and Murray Jones have taken over the full running of the BBQ.

**Slalom**

We hosted Hants Youth Games again. Only 1 Club paddler took part. New format meant only those new to paddling could enter and although initial interest was high other interests won on the day.

**Canadian**

Rails/wooden bars to prevent canoes scraping floor of barn have been installed.  
 Brian B and Brett DH running 2 star course at the moment, Rosie to run one in July.  
 B3C Reynard needs some work done on it.  
 Parkinson's canoe is up for sale.

**Pool and polo**

A trial session is to be run at Yateley pool on Sunday 3<sup>rd</sup> July. Last session at Odiham was well attended

**Training and trips**

Campsite and weekend trip to Yat was rated as "fantastic". 7 people have passed their 3 star Whitewater award. More trips in pipeline.

**CPO**

Charles has done his Safeguarding and protecting children course and to send copy of certificate to Liz. Canoe England have produced a limited scheme to make CRBs portable.

**QM**

Boat storage availability K1 x 1 space, GP Boats x few spaces, open Canoe space x 1 once the Parkinson boat is sold. Dave H has given Liz a pot of wing nuts for plastic boats which have been given to Rose. It was agreed that the door code should be changed more frequently 2 names to go on the door.

**Youth**

No report

**11. AOB**

Rose wants a lightweight trailer she can tow for Club trips. Alan E agreed that she can borrow his

December Canal Challenge- Volunteers wanted

FWRG want to in broaden opportunities for racing. Gavin to investigate a possible overseas trip eg Irish Nationals or Scottish race week. FWRG also to investigate hiring Mytchett lake for a sprint event. Ian Mattison has given Charles an old Mirage, which he has repaired. If this is sold the money is to go to the Club.

Clubmark re Assessment was completed successfully in May. Copies of certificates to Liz please to keep in the folder (EG Safeguarding and protecting Children)

**12. Next meeting**

Friday 23<sup>rd</sup> September at Rose's house, Camberley 8pm.

Actions					
Item No.	Action Item	Action Owner	By when	Status and Progress	Original date added
0909/11	Complete the bungee-cord (rack securing) at Mytchett and provide receipts for all materials.	Lee Matthews		BB to buy additional bungee. Lee to advise Alan E exactly what is needed.  <b>CLOSED</b>	11/09/09
0912/05	Look at possibility of using Yateley School Pool	Brian B/ Katie T	23/9/11	Trial session to be held on Sunday 3 <sup>rd</sup> July.  <b>ONGOING.</b>	4/12/09

0503/7	Amend Club Rules to show that all members should help out at events at least 2 times a year	Liz		Amended version approved and to be sent to new members. FAQ text completed, photos completed" <b>CLOSED.</b>	5/3/10
040605	Install reminder sign for site security at Mytchett and arrange dedicated hook for container keys	Lee M		Completed by Alan E and Alan T <b>CLOSED</b>	4/6/10
10/9/04	Review storage of paddles and b/aids following deterioration and removal of Scout Kit	Brian B/ Lee	1/8/11	B/Aid hanger rail complete. Race paddle storage needs improving <b>ONGOING</b>	10/9/10
10/9/08	Ask BCA to do selective trimming of overgrowth on Hants pound	Charles	31/12/11	Some trimming done, now stopped for nesting season. CAH to talk to canal Soc and offer help for Hants . Volunteer also needed for Surrey pound.Risk assessments and method statements needed. <b>ONGOING.</b>	10/9/10
11/03/01	Try to increase income from saving a/c	Brian G		Done <b>CLOSED.</b>	11/03/11
11/03/02	Affiliate Club to SHCS	Brian G		Done <b>CLOSED.</b>	11/03/11
11/3/03	Circulate Club Development plan to all for feedback by 28/3/11	Liz		Approved. Review in Dec 2011. <b>CLOSED</b>	11/3/11
11/03/04	Train "volunteers" in Club website maintenance	Alan E		Brian B, Liz M, Paul J trained up. <b>CLOSED</b>	11/3/11
11/3/5	Write to Lee and Rosie about Summer Holiday courses T&C	Liz	23/9/11	Done. Lee's course will be 25-29 July. Rose's will be 1-5 Aug. Action left open to monitor. <b>ONGOING.</b>	11/3/11
11/3/6	Meet with BCA to discuss Hasler Race	Brian G		Done <b>CLOSED</b>	11/3/11
11/3/7	Investigate the possibility of awning on front/side of barn	Alan T	23/9/11	Alan T has spoken to Dennis. A roller blind option would be expensive. 4" x"2 wood and corrugated plastic would be cheaper, say £200. Alan E to make enquiries with Dean. <b>ONGOING</b>	11/3/11
1/7/01	Provide levels of stock to Brian G for accounts	Liz	14/7/11		1/7/2011
1/7/02	Review insurance schedule	Alan E/ Liz/ Brian G	23/9/11		1/7/2011

1/7/03	Change Barn door Code	Lee M	23/9/11		1/7/2011
1/7/04	New issue of Waterfront- chase Editor	Alan E	14/7/11		1/7/2011

Next meeting	
<b>Purpose</b>	Regular Committee meeting
<b>Date:</b>	Fri 23 <sup>rd</sup> September 2011
<b>Time:</b>	20:00-22:00
<b>Location:</b>	Rose's house.
<b>Expected attendees:</b>	<ul style="list-style-type: none"> <li>• BCCC Committee members</li> <li>• Youth committee representatives.</li> </ul>
<b>Draft agenda (to be confirmed closer to meeting date)</b>	<p>Apologies.</p> <p>Minutes of the previous meeting.</p> <p>Ongoing action points and matters arising</p> <p>Accounts</p> <p>AGM</p> <p>Toilet block</p> <p>Club Development programme</p> <p>Reports from Sections</p> <ul style="list-style-type: none"> <li>a) Racing</li> <li>b) Paddlepower</li> <li>c) Slalom</li> <li>d) Canadian</li> <li>e) Pool and Polo</li> <li>f) Training and Trips</li> <li>g) CPO</li> <li>h) Quartermaster</li> <li>i) Youth Group</li> </ul> <p>AOB</p> <p>Date of next meeting</p>